

LWVWY

Board Agenda

(Distributed by email and posted on private website)

Zoom link: <https://us02web.zoom.us/j/83617608746>

(Dee Buckstaff meeting host—If you have problems, text her at deebuckstaff@gmail.com)

August 7, 2023, 7:00-8:30 pm

Guidelines: Please read and review prior to the meeting

1. Attendees should mute themselves unless recognized to speak.
2. Everyone desiring to speak gets one turn until all speakers have spoken; then a person can have an opportunity to speak again.
3. Attendees desiring to speak should:
 - a. raise hand in their thumbnail video (preferred) or use the had raise function in reactions or in the chat function.
 - b. be recognized by the president, then identify self.
4. Meetings will be recorded by meeting host
5. Priority items for tonight's meeting are highlighted.
6. **Items that can be dealt with at a later meeting, if need be due to time constraints**

I. Opening

- Call to Order – Nany L., President 7:00; Start Zoom recording (Dee B.)
- Take Roll (this may be done via the participant list on Zoom) – Secretary, Brenda L.
- Request guests identify themselves; record their presence in the minutes – Brenda
- Declare a Quorum (majority of board members present and voting – 8 of 14 – Nancy
- Confirm all have agenda, and other reports/documents, sent by email - Nancy
- Adopt Agenda - Nancy
- Appoint a 2-member reading committee to review the meeting minutes from tonight's meeting; review to be completed within 2 weeks of the meeting. – Nancy

II. Adopt Consent Agenda as follows (Items can be pulled from the consent agenda for further discussion):

- Approve Minutes from the April and June Board Meetings – Kate S. (April minutes), Brenda (June minutes)
- July financial report – Katie M., Treasurer
- Accept committee reports (* indicates no report submitted as of 8/06/23)
 - *Look Publication – we have digital files of the last publication that can be uploaded to web site and can be edited with updated/new information
 - *Membership recruitment – Kylie M.
 - *Fundraising - Margaret
 - *Archivist – Susan S. (state records, both electronic and hard copy records)
 - *Voter Service – Susan
 - *Home Rule committee – to be convened in the fall of 2023***
 - *By-Law and Standing Rule committee – Margaret B.
 - *MMIP tool kit – Michelle and Linda
 - Newsletter – Susan S.

III. Appoint Home Rule Study Committee – Matthew L., Lynne I., Sid W., Katie M., Susan S., Jamie E., volunteered at the state convention

IV. Task force on new Cross-over voting legislation – Susan S. (Voter Service Committee); this area is direction to the board given at the 2023 state convention

V. Tech team – Webhost and email transition – Kate S.

- Club Express
- Google Drive/Gmail
- Outreach Circle – Brenda was interested in attending one of the on-line informational webinars

VI. Directions to the board from the 2023 state convention – suggestions for action related to these

- Change all local league names to a consistent format as recommended by National (e.g., League of Women Voters of Campbell County)
- State wide Informational campaign about new cross-over voting legislation – single message and publicity by all local leagues and MALs (see earlier agenda item related to this)
- Support County Clerk’s positions as stated in their letter to Secretary of State Chuck Gray

VII. Committee members – need for participation on committees from all local league and MAL members (“many hands make light work”)

VIII. Legislative activities Report – Margaret, Legislative Liaison committee

- Interim Committees
- LWVUS Quorum Legislative Bill tracking meeting with Khadija – Michelle/Leg. Liaison comm.
- Open Primary through legislation or ballot initiative – nothing new from Gail Symon on this

IX. Legislative Lobbying and advocacy for 2023-24+ - At the last board meeting there was a recommendation to use a league member team approach to lobbying/advocacy rather than a paid lobbyist with individual members taking lead on a board approved priority area

X. Voter Girl – Nancy L & Susan S.

XI. Consideration of Forming a LWVWY 501 C3 organization – Michelle

XII UW Democracy Lab presentation by Scott Henkel, Director – Jamie E

XIII. Reports from local leagues not included in the consent agenda

- Campbell County – Liz and Katie R
- Fremont County – Linda B
- Casper – Kylie M.
- Laramie – Lynne I.
- MALs – Dee B.

Items XIV – XV to be discussed if time allows otherwise, they can be discussed at a future meeting –

XIV. Other Business and announcements

- Making Democracy Work Award – Solicit nominations in the fall, 2023
- Restoration of convicted Felon Voting Rights Partnership – Nancy and Katie
- State President’s July monthly meeting report – Nancy L.
- Fall Newsletter, deadline for submissions, Aug. 15 – Susan S (also see written report sent out with the agenda)
- Document file Naming protocol – date first followed by report name (e.g.,20230109)
- Board Appointed Directors, up to 3 additional - 1 year appointment through 1st board meeting after 2024 state convention – any volunteers?
- New ways of doing things –
 - Board members’ duties, board structure (some ideas: director portfolios, alternating business focused meetings with topical action/discussion-oriented work sessions; Quarterly or bi-monthly financial reports rather than monthly)

XV. Strategic Plan review and update – Board members

- A. Areas being addressed (who, how, when)
- B. Additions or deletions other changes

XVI. Next meeting (First Monday of the month at 7-8:30 pm by Zoom) –September 4, 2023 6-7:30 pm (this is Labor day. Do we need to reschedule? I will be returning from another trip to help my parents on Sept. 3, but can be prepared for a Sept. 4 meeting.

XVII. Adjourn: 8:30 pm

*****September board meeting agenda item** - Questionnaire about legislative priorities for 2024 developed by Michelle

*****Considerations for the By-Law and Standing Rule Committee:**

- to review current by-law and standing rules and make recommendations for any changes to be considered by the membership at the State Convention.
- I also propose changing name of Standing Rules to Policies and Procedures
- Consideration for changes/additions:
 - Designate Ex. Comm. as the Budget committee to prepare annual budget
- Put in Nominating committee structure, timelines, duties

See below for additional information, guidance, and tabled agenda items, etc.

Committees/Forwarding Lists – Current as of March 1, 2023

Archivist: *Lead - Susan Simpson*

Bylaws: *Lead - Margaret Brown* Matthew L, Michelle E, Katie M, Sue K, Susan S, Nancy L (Ex Officio)

Fundraising: *Lead - Margaret Brown* Lynne Ipiña

Legislative Liaison Committee:

This committee works with lobbyist and league members on choosing key legislative bills to track and keeping league members informed about these bills and what they can do to support the league's positions on the bills; also provides public information on our positions to social media, press, legislators, key state elected officials.

Committee members: Dee Buckstaff, Michelle Escadero, Lynne Ipiña, Nancy Lockwood

Legislative Observers/Groupies (meets during legislative /special sessions) wyoled@wyominglww.org: communicates with league member on key legislative issues related to state league priorities.

Lead - Margaret Brown Virginia Adler, Linda Barton, Jim Brown, Dee Buckstaff, Reade Dornan, Jamie Egolf, Marguerite Herman, Lynne Ipiña, Sara Jane Johnson, Faith Jones, Karen Jerger, Ann Kinnaman, Sue Knesel, Judy Knight, Anne Ladd, Laurie Latta, Nancy Lockwood, Maurine Karabatsos, Alexander Muromcew, Katie Morgan, Devon O'Connell, Sandy Shuptrine, Susan Simpson, Gail Symons, Amy Williamson. Also info@wyominglww.org. Note: Some former members continue this committee.

A LOOK at Wyoming Government (set up in 2016):

We need a recommendation on format, feasibility, and a draft budget before starting work on the 8th edition. We have \$10K that has previously been set aside for this publication.

Lead Judy Knight Robin Hill, Katie Morgan, Judy Semple

Membership Recruitment: *Lead - Kylie McCormick* Margaret Brown

Missing and Murdered Indigenous People (MMIP): *Leads - Kate Foster and Kate Swistowicz* Linda Barton, Jamie Egolf, Mary Haper, Polly Hinds, Sophie Komornicki, Kylie McCormick, Liz Victor

Newsletter: *Lead - Susan Simpson*

Nominating: Lynne Ipiña, Amy Williamson

Procedures and Policies, formerly Standing Rules: *No Lead* Standing Rules have been adopted

Publication (set up in 2016): *No Lead* Sue Knesel has a draft in Google Docs. Lynne Ipiña, Nancy Lockwood, Susan Simpson, Sid Walter

Tech Team, TechTeam@wyoinglww.org:

Works on website posting, adding capacity. Our local leagues have varying engagement with the website or social media (see attached summary). Board is considering other options for website host

Lead - Kate Swistowicz Robin Hill, Matthew Link, Katie Morgan, Susan Simpson

2022 Voter Service, 2022VoterService@wyoinglww.org: *Convener - Susan Simpson* Dee Buckstaff, Lynne Ipiña, Judy Knight, Nancy Lockwood, Kylie McCormick, Katie Morgan, Kate Swistowicz, Kari Eakins if no one else

Voter Girl, VOTERGirl@wyoinglww.org:

This is the joint project with Girl Scouts that teaches about government, aimed at six levels of scouting. We have a state-wide license. Our contact at the Wyoming Montana Girl Scout Council has changed. We need a location, a date, and volunteers. The council provide publicity, registration info, and badges. We have not budgeted for this event; we have no idea on the number of possible participants.

Montana hosted an event and we have information regarding their event.

Lead - Susan Simpson Linda Barton, Margaret Brown, Reade Dornan, Mary Guthrie, Lynne Ipiña, Nancy Lockwood, Katie Morgan, Sid Walter, Lynne Williamson

Voting Methods:

We want to encourage improved voting methods. The 2022 legislation session considered bills in this regard (run-off voting).

Lead - Matthew Link Robin Hill, Lynne Ipiña, Katie Morgan, Susan Simpson

Women Power Democracy: Need more direction from LWVUS. On hold.

Wyoming Civic Engagement Network (WyCEN):

Leads - Dee Buckstaff and Nancy Lockwood Linda Barton Michelle Escudero, Susan Simpson

Members interested in following allied organizations or LWVUS Projects:

Capital punishment, <https://www.facebook.com/WyoEndDP>: Reade Dornan, Katie Morgan

Healthy Wyoming, <https://healthywyoming.org/> : Katie Morgan

Committee Lead: a point person to the board who will give and receive reports/information to/from the board to include submitting a written report to the board one week prior to the board meeting for distribution to board members.

Possible Agenda Items for future meetings –

LWVUS Videos: We can play recorded messages from various LWVUS programs: Advocacy, Communications, Executive Administration, Mission Impact (including Organizing), or Operations. There is a speaker's bureau on redistricting too.

Conversations between State and Local Leagues – improved communication and engagement. Local League challenges, needs, goals, and desires

Are people interested in learning how to use any software or cooperative tools? If so, which ones? We have Google Drive, webpage, email, and other tools available through the LWVUS (e.g., Outreach Circle, Canva)

Should the State Board consider purchasing their own Zoom (or other similar program) for virtual meetings?
Parking Lot from earlier board meetings:

1. D & O insurance (Directors and Officers Liability insurance) or other insurance for the league -Katie M., Nancy L.

2. Committees – continued need for board members to recruit committee members from our state wide membership (MAL and local league members) desiring at least one member from each local league serve on each committee with particular attention to our state goal areas (Voter Service, Legislative issues, and our state study on MMIP)

A. Tech Team –

1. The committee is struggling with setting up on-line square payments for state and each league; all payments will be through Square; The Tech Team has set up a Google Form for website and other requests from local leagues.

2. Leagues should check their local web page links and send the tech team info and pictures for posting. The tech team is working on a Google form to be used for this.

3. see recommendations in report submitted for the August 2021 board meeting

Reminders on Resources:

1. Google Drive: Our shared document folders on Google Drive, accessible at <http://drive.google.com> through individual Google accounts. Each local League has a folder; the state folder is "LWVWY." These folders and files can be edited by anyone with an account that has been granted access. Access can be obtained from the League Web Team (Techteam@wyoinglww.org). The convention handbook on the private side lists all resources too (CONVENTION2020_Report_Technology LWVWY 2020 Convention, p. 21).

2. Distribution lists: A message to these email addresses will go to everyone on the list—it is maintained by the tech team: board@wyoinglww.org (board members and observers), wyoleg@wyoinglww.org (the legislative committee), techteam@wyoinglww.org